



## Employee Engagement Committee

### Regular Meeting Agenda

Wednesday, December 13, 2023

4:00 pm

Zoom: <https://us06web.zoom.us/j/86434804694>

Phone: +1 669 900 9128 WEBINAR ID: 864 3480 4694

**75 Nielson Street, Watsonville, CA 95076- CR 2 & 3**

Pursuant to Pajaro Valley Health Care District Hospital Corporation (PVHCDHC) Resolutions adopted monthly, Assembly Bill 361, and guidance from the Santa Cruz County Health Department in response to concerns regarding COVID-19, Board Members of PVHCDHC are permitted to participate in this duly noticed public meeting via teleconference and certain requirements of The Brown Act are suspended.

#### **TRANSLATION SERVICES/SERVICIOS DE TRADUCCIÓN**

Spanish language translation is available on an as needed basis. Please make advance arrangements at least three business days before the meeting at by calling at (831) 763.6040 or by emailing at [info@pvhcd.org](mailto:info@pvhcd.org)

Las sesiones de la Mesa Directiva pueden ser traducidas del inglés al español y del español al inglés. Por favor llame por lo menos tres días hábiles antes de la junta al (831) 763.6040 o envíe un correo electrónico a [info@pvhcd.org](mailto:info@pvhcd.org) para solicitar interpretación.

#### **ACCOMMODATIONS FOR PERSONS WITH DISABILITIES**

The Pajaro Valley Health Care District Hospital Corporation does not discriminate based on disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. If you are a person with a disability and wish to participate in the meeting and require special assistance in order to participate, please call (831)763-6040 or email [info@pvhcd.org](mailto:info@pvhcd.org) at least three business days in advance of the meeting to make arrangements. Persons with disabilities may request a copy of the agenda in an alternative format.

**Agenda documents** are available for review in person at Watsonville Community Hospital, 75 Nielson Street, Hospital Main Lobby-Visitors Desk; and electronically on the Pajaro Valley Healthcare District's website, at: [PVHCHC.ORG](http://PVHCHC.ORG).

To view online, visit the Committee's website at: [PVHCHC.ORG](http://PVHCHC.ORG) and select the meeting date to view the agenda and supporting documents. Written comments on agenda items may also be submitted to the Committee by email or US Mail. Comments received before the end of the meeting will be included with the minutes record.

#### **Email:** [info@pvhcd.org](mailto:info@pvhcd.org)

- Emailed documents may take up to 24 hours to be posted
- Please include the agenda item number

#### **U.S. Mail:**

PVHCDHC Employee Engagement Committee  
75 Nielson Street  
Watsonville, CA 95076

For additional information, call 831.763.6040 or email [info@pvhcd.org](mailto:info@pvhcd.org)

**Pajaro Valley Health Care District Hospital Corporation Employee Engagement Committee  
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**Call to Order/Roll Call**

**Agenda Modification Consideration**

**Public Comment on Matters Not on the Agenda**

Time is set aside for members of the public to address the Committee on any item not on the Agenda (not to exceed two minutes), which is within the subject matter jurisdiction of the Committee.

Comments regarding items included on the Agenda will be heard before the item is discussed by the Committee.

No action or discussion shall be taken on any item presented except that any Committee Member may respond to statements made or questions asked or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to the board will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report.

**Comments from Committee Members**

**Discussion**

**1. Pajaro Valley Health Care District Hospital Corporation (PVHCDHC) Employee Engagement Committee (EEC) Appointees**

**Recommendation:** Discuss adding provider members for Employee Engagement Committee.

**Contact:** Allyson Hauck, Chief of Human Resources

**2. Employee Engagement Committee (EEC) Scope and Workplan**

**Recommendation:** Continue discussion regarding 1) identification of items that will routinely come before the Employee Engagement Committee; 2) a timeline to develop a Charter and workplan for the Employee Engagement Committee.

**Contact:** Allyson Hauck, Chief of Human Resources

**Adjournment**

This agenda was posted in accordance with the California Brown Act. Any materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet will be made available to the public in accordance with Government Section 54957.5.



## Employee Engagement Committee Report

**Meeting Date:** December 13, 2023

**Report Type:** Discussion

**Title:** Pajaro Valley Health Care District Hospital Corporation (PVHCDHC) Employee Engagement Committee (EEC) Appointees

**Recommendation:** Discuss adding provider members for Employee Engagement Committee.

**Contact:** Allyson Hauck, Chief of Human Resources, [Allyson\\_Hauck@watsonvillehospital.com](mailto:Allyson_Hauck@watsonvillehospital.com)

### Executive Summary

On January 25, 2023, the Pajaro Valley Hospital District approved the Amended and Restated PVHCDHC Bylaws clarifying the composition of the board Committees. At the March 8, 2023 meeting, the EEC committee decided to continue outreach to promote additional interest for EEC membership. Although the board has approved members to serve on the committee, this item will continue to appear on the EEC agenda until all members are appointed.

Current Employee Engagement members are:

- Joseph Gallegher
- Marcus Pimentel
- Matko Vranjes
- Allyson Hauck
- June Ponce
- Anna Anton
- Yvonne Combs
- Elizabeth Smolanovich
- Carole Kulik
- Leticia Suarez
- Kelly Strickling

### Background

The following invitation was distributed via email to those who demonstrated interest in serving on the Employee Engagement Committee.

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Good afternoon,

You are receiving this email via bcc because you expressed interest in joining the Employee Engagement Committee. Thank you so much for your interest!

We hope you can join us at the next meeting where we plan to finalize committee membership. You will have the opportunity to speak about your interest in joining the committee.

Pajaro Valley Health Care District Hospital Corporation (PVHCDHC) Employee Engagement Committee

**Wednesday, June 14, 2023, at 4:00 P.M.**  
**Conference Room 2 and 3**

As a voting member, the committee participation term is a one (1) year commitment. Please note a minimum of 4 meetings a year for this committee. Participation is voluntary and not considered work time. If, however, you are a voting member and the committee meets during your scheduled shift, we will work with your supervisor to provide you with paid release time. Candidates will be selected by the Pajaro Valley Health Care District Hospital Corporation Board and WCH Leadership Committee Leads.

All committee meetings are open to the public and will be posted on Pajaro Valley Health Care District Hospital Corporation [website](#) under the “Meetings” tab. This meeting will be posted soon. Even if you are not participating as a voting member, you can still attend and engage in these committee meetings.

Please let me know if you have any questions.  
Thank you,  
Allyson

**Financial Impact**

None



## Employee Engagement Committee Report

**Meeting Date:** December 13, 2023

**Report Type:** Discussion

**Title:** Employee Engagement Committee (EEC) Scope and Workplan

**Recommendation:** Continue discussion regarding: 1) identification of items that will routinely come before the Employee Engagement Committee; 2) a timeline to develop a Charter and workplan for the Employee Engagement Committee.

**Contact:** Allyson Hauck, Chief of Human Resources, [Allyson\\_Hauck@watsonvillehospital.com](mailto:Allyson_Hauck@watsonvillehospital.com)

### Executive Summary

On January 25, 2023, the Pajaro Valley Hospital District approved the Amended and Restated Pajaro Valley Health Care District Hospital Corporation Bylaws clarifying the composition of the Board Committees. At the March 8, 2023, the Employee Engagement Committee reviewed the applicable bylaws and identified the scope of the Committee and agreed to discuss a timeline for developing an appropriate Charter and workplan at a future meeting.

On August 23, 2023, nine new members took the oath to serve on the Employee Engagement Committee allowing for work to continue developing of the EEC charter and workplan.

### Financial Impact

None